

This form provides the information a Commissioner needs to **approve** a day event to take place as per POR 9.2. Each group attending an activity (either a County, District or Group) will need to submit this information.

For all activities, all of the information below should be with your District Commissioner (or appointee) SEVEN days before the activity

Activity Leader	Telephone
	Email
Group	Section
Activity	Telephone
Address/Location of Activity	
Event Date Times	From To
Nos. Attending BS CS	S ES Adults
Type of Event (Day out, Canoeing, Hike, etc)	
Specialist Activities (e.g. those requiring permits)	
In Touch System in place Yes/No	Telephone
GSL/DESC is aware of the event Yes/No	Email
One Day Activity Form Issued Yes/No	Specialist Permits Valid (e.g. shooting) Yes/No
Please provide any further information, which you feel relevant to this notification:	

Version 1: 3/10/11 All activities must be carried out in accordance with P.O.R.